



Lewes District Council
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To all Members of the Employment Committee

A meeting of the Employment Committee will be held in Ditchling Room, Southover House, Southover Road, Lewes on Monday, 21 July 2014 at 10.00am which you are requested to attend.

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

11 July 2014

Catherine Knight
Assistant Director of Corporate Services

Agenda

- 1 Committee Membership 2014/2015**
To note the membership changes to the Employment Committee for the municipal year 2014/15
- 2 Minutes**
To approve the Minutes of the meeting held on **13 January 2014** (copy previously circulated)
- 3 Apologies for Absence/Declaration of Substitute Councillors**
- 4 Disclosure by councillors of personal interests in matters on the Agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct**
- 5 Items not on the Agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972**
- 6 To deal with written questions from councillors pursuant to Council**

Procedure Rule 11.3 (page D8 of the Constitution)

7 Accidents to Staff - Quarter 1 2014-15

To receive the Report of the Safety Officer (Report No 109/14)

Attached Documents:

[Accidents to Staff - Quarter 1 2014-15](#)

8 Sickness Report

To receive the Report of the HR Manager (Report No 110/14)

Attached Documents:

[Sickness Report](#)

[Sickness Report - Appendix](#)

9 Joint Health and Safety Forum Update Report

To receive the Report of the Safety Officer (Report No 111/14)

Attached Documents:

[Joint Health and Safety Forum Update Report](#)

10 Employee Assistance Provider Report - Employee Wellbeing

To receive the Report of the Safety Officer (Report No 112/14)

Attached Documents:

[Employee Assistance Provider Report - Employee Wellbeing](#)

11 Annual Employee Survey

To consider the Report of the HR Manager (Report No 113/14)

Attached Documents:

[Annual Employee Survey](#)

[Annual Employee Survey - Appendix](#)

12 Redundancy and Redeployment Procedure

To consider the Report of the Head of Organisational Development (Report No 114/14)

Attached Documents:

[Redundancy and Redeployment Procedure Report](#)

[Redundancy and Redeployment Procedure - Appendix](#)

13 Revised HR Policies 1

To consider the Report of the HR Manager (Report No 115/14)

Attached Documents:

[Revised HR Policies 1 - Report](#)

[Revised HR Policies 1 - Appendix 1](#)

[Revised HR Policies 1 - Appendix 2](#)

[Revised HR Policies 1 - Appendix 3](#)

14 Revised HR Policies 2

To consider the Report of the HR Manager (Report No 116/14)

Attached Documents:

[Revised HR Policies 2 - Report](#)

[Revised HR Policies 2 - Appendix 1](#)

[Revised HR Policies 2 - Appendix 2](#)

[Revised HR Policies 2 - Appendix 3](#)

Exclusion of the Public and Press

To consider, under Section 100(A)(4) of the Local Government Act 1972 (as amended), excluding the public and press from the meeting during the discussion of Items on this Agenda as there is likely to be a disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part 1 of Schedule 12A of the Act.

15 Consideration of Matters Raised by the Employees' Side

16 Consideration of Health and Safety Matters Raised by the Employees' Side

17 Date of Next Meeting

To note that the next meeting of the Employment Committee is scheduled to be held on Monday, 6 October 2014 in the Ditchling Room, Southover House, Lewes commencing at 10.00am

Supplementary Accidents to staff 2013 to 2014

To receive the Report of the HR and Health and Safety Officer
(Report No 118/14)

Attached Documents:

[Accidents to staff 2013 to 2014 - Report](#)

For further information about items appearing on this Agenda, please contact Abi Blanshard at Southover House, Southover Road, Lewes, East Sussex, BN7 1AB. Telephone Lewes (01273) 484359.

Distribution:

Councillors E C Merry (Chair), M P Chartier, S J Gauntlett, D Gray and A X Smith

Employees' Side: Mr M Connolly, Mrs S Harvey, Mrs L Plant, Mr G Purdy